

## COVID-19 has changed the landscape of work. What does that mean for internships?

Similar to regular internships, **remote internships** can take place over the summer or fall semester and be flexible to your company's needs. You'll likely transition into **virtual weekly meetings and check-ins** with your interns. Remote internships can be adapted to nearly any function of an organization, including:

- Communications, design, social media and marketing
- Philanthropy and fundraising
- Finance, accounting and insurance
- Government relations
- Supply chain
- Event and project management
- Research
- IT and cybersecurity
- And many more

Remote internships will help build **strong communication and time-management skills** between you and your workforce, as well as knowledge of virtual collaborative platforms that will help your team succeed in virtual roles. This transition is not necessarily extra work for you; this is **training to retain talent** and hopefully transition them into full-time work.

## Here are our **top five suggestions** for intern projects in summer and fall 2020:

1. Work remotely on the same or similar work using online tools/resources
2. Produce alternate projects/work, such as developing contingency plans, database/CRM management, research, administrative functions, etc.
3. Complete related online field training (company training modules, professional development and HR tools; LinkedIn Learning; YouTube topics; TED talks; etc.)
4. Create and/or add work to a portfolio or an organizational intranet; update or create policies and procedures
5. Identify, build and share expertise in "remote work" tools and applications that can help support continuity of work, such as Slack, Asana or Trello and use of Zoom, MS Teams or GoToMeeting



## Let us help you transition!

**The USF Sarasota-Manatee campus** is here to support and guide you and your workforce during this difficult time. Please contact Ben Hyland (Coordinator of Internships and Career Readiness, [heins@sar.usf.edu](mailto:heins@sar.usf.edu)) or Jay Riley (Director of Business Outreach and Community Engagement, [jayriley@sar.usf.edu](mailto:jayriley@sar.usf.edu)).